

Hong Kong General Chamber of Commerce
香港總商會1861

ATA Carnet Application Form & Undertaking

To be completed by Carnet Holder

**Please allow two clear working days for processing
For enquiries, call 2823 1276**

Hong Kong General Chamber of Commerce
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www.chamber.org.hk

Helping Business Since 1861

To: The Hong Kong General Chamber of Commerce

(Please type, hand-writing not acceptable)

I for and on behalf of
Director / Proprietor / Partner or Duly authorized person

Company
Name
and
Address Membership No.

BR No..... Tel / Mobile Fax

Contact Person..... Email
Must be a staff of the company

apply for an ATA Carnet. This Carnet will be represented by :
(person(s) or agent(s) responsible for the shipment throughout the whole or part of the journey)

.....
.....
.....

The itinerary will include (which countries / Customs territories to be visited & number of visits)
.....
.....

Intended use of Goods (Please tick the appropriate)

Professional equipment Commercial samples demonstration Exhibition & fair / Meeting

Event Name

Please complete the undertaking on page 2 of 2

For Official Use			Supp Voucher		Total Value
Date of Issue	Voucher	Nos.	In	Out	
	Yellow				Guarantee Type: Bank / Insurance / Cash
Collected	White				
	Blue				Guarantee Amount
Amendment					

Undertaking

(Please type, hand-writing not acceptable)

I, the undersigned, of
(Name of holder) hereby:

1) **Append** the General List of goods to be covered by the Carnet, and undertake to repatriate the goods in question. Further that the goods will be re-exported from any country into which they have been temporarily imported within such period as stipulated by any Customs.

2) **Enclose : Form of Security (minimum HK\$5,000)**

- (a) a guarantee issued from the below licensed bank / insurance company *
Name and Address of insurer, Contact & Tel No.:
.....
.....
.....
.....
Guarantee Ref.
- (b) a cashier's order (in HK dollars)
No.
- (c) a cash deposit (HK\$) for amount HK\$10,000 or less

Important Notes

- The security amount is determined by the Chamber based on the value and nature of goods, and countries to be visited. In general, 100% of the **True Commercial Value** of goods is applied. We highly recommend that you confirm the exact amount with the Chamber before submitting your application.
- If Customs authorities discover goods have been under-valued, Carnet holder will be liable to penalties which might include seizure or confiscation of the goods.

* The insurance company must be a member of the Chamber and a registered company in Hong Kong, which is also a licensed insurer under Insurance Companies Ordinance (Cap.41) to carry out suretyship insurance business.

3) **Agree and accept as follows:**

- i to pay all duties, taxes and charges which may result from non-re-export or failure to observe Customs regulations and requirements in both Hong Kong and abroad.
- ii to pay (on a full indemnity basis) all legal and other costs and expenses incurred by the Chamber in the recovery of all or any amounts paid by the Chamber under this Carnet and / or in enforcing the security.
- iii the security may be used to reimburse the Chamber for any duties, taxes, charges, legal or other costs and expenses as above-mentioned should there be incurred, and for any fees charged by the Chamber for the issue of the Carnet.
- iv to reimburse the Chamber for any payments made on my behalf that may exceed my security amount.
- v to pay the Chamber an administration fee for any regularization action taken by the Chamber.
- vi the Chamber may require documentary proof and carry out consignment inspections, or appoint third party professional at the holder's cost to verify any information supplied by the holder.
- vii the total value of goods per Carnet is limited to HK\$5 million and number of line items should not be over 1000.
- viii to be held liable, myself and my representative(s), for non-compliance with the relevant laws and regularizations in the use of the Carnet, and for any goods covered by the Carnet which are destroyed, lost or stolen in a foreign country.
- ix the Chamber reserves the right to refuse to issue or revoke any Carnet without giving explanation. Fees paid are non-refundable under all circumstances.
- x Customs authorities have the right to accept, refuse or revoke any Carnet as they see fit.
- xi the Chamber is not liable to any claims under all circumstances relating to the Carnet's use.

4) **Have read and understood the above.**

I declare that all information supplied and the descriptions of goods in the General List in connection with this application are true and correct. I undertake to return the Carnet to the Chamber after final use. I understand that I shall be liable for prosecution under the laws of Hong Kong for making a false declaration.

.....
Authorized Company Chop & Signature and Date
(Duly Authorized Person)

- Application fee** Member \$2,300 Non-member \$4,300 Amendment \$200
- Surcharge** Over value HK\$5Mn surcharge \$1,100 Over value HK\$10Mn surcharge \$2,200
- Multi-item \$320 Additional country, each \$320 x () = \$.....
- Priority Service** 5 working hours \$950 24 hours \$500

Total Carnet fees : HK\$